

SERVICE LINE CHECK LIST

Thank you for your interest in natural gas service with **SOUTH COAST GAS COMPANY**. Below is a checklist to assist you in obtaining gas service.

_____ You have contacted our office for gas service.

_____ Our serviceman will come out and measure for your service line. He will leave a picket in place for construction crew to determine location of riser (please do not remove). The serviceman will complete application including cost of service line, tax and meter deposit. The application includes right of way for **right of way for service/hold harmless agreement**, we ask that agreement be signed by applicant/property owner.

_____ **PAYMENT OPTIONS:** Our serviceman can collect payment on site at time of application or you can come to our office at 4076 Highway 1, Raceland. PLEASE NOTE: Service application will not be placed on schedule for installation until payment is received by office.

_____ Once **PAID**, your work order is given to service department for scheduling. Factors that determine when line will be installed:

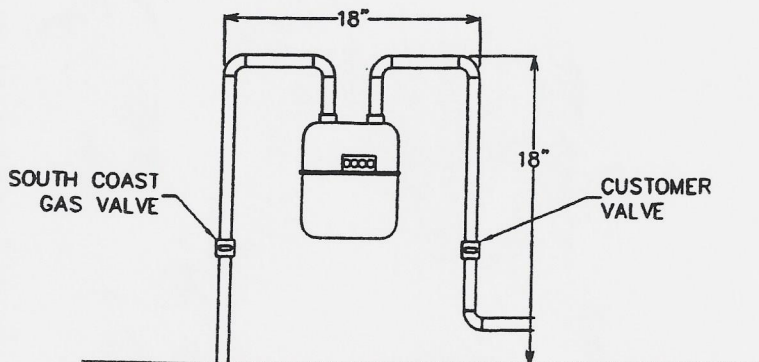
1. Number of applications preceding your application.
2. Applying for permits (if necessary) for street or highway crossing. Permit from parish or state must be returned to South Coast Gas prior to scheduling installation.
3. Weather conditions.

_____ Once your service line is **installed** and your house is **piped**, (if in Terrebonne Parish, inspection is required by parish, please call 873-6568 to arrange inspection) you can call our office for your meter connection. At this time, South Coast Gas will obtain your billing information to establish your account. Please have the following information available:

1. Name of account holder (name on meter deposit receipt).
2. Correct mailing address.
3. Physical address (location of house, description of house and nearby landmarks).
4. Social Security Number of account holder.
5. Contact telephone numbers (home, work or mobile).
6. Landlord's name (if applicable).

Notify South Coast Gas at 985-537-5281 2-3 days in advance for meter connection. Adult (18 years old) must be present at time of connection in order for gas to be turned on.

We, at South Coast Gas welcomes you as a customer and looks forward to many years of continuous service. If at any time you have questions regarding service or billing, please feel free to call our office and our personnel will be happy to assist you.



South Coast Gas Company
(985) 537-5281
www.SouthCoastGasCo.com